

DUVVURU RAMANAMMA WOMEN'S COLLEGE

[AUTONOMOUS]

Re-Accredited by NAAC with 'A' Grade
Recognized by UGC as 'College with Potential for Excellence'
GUDUR, SPSR NELLORE (Dt.) A.P. 524101

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I.Q.A.C. REPORT

2012 - 2013



Submitted to
The Director

NATIONAL ASSESMENT AND ACCREDITATION COUNCIL
BANGALORE

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<p>Part A: What is the plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and what is the outcome by the end of the year?</p>	<p>It has been planned to</p> <ul style="list-style-type: none">➤ Introduce Autonomous system at third Degree level in U.G.➤ Conduct various activities like Seminars, Workshops, Orientation Programmes, Refresher Courses to enhance research culture among staff and students.➤ Improve Infrastructure facility in Labs, Library and classrooms.➤ Conduct society outreach programmes and community development programmes➤ Conduct Finance Committee meeting to prepare the budget and to sent to UGC for Autonomous Grant for the year 2012 – 2013.➤ To start the New UGC Innovative Programme, M.Sc.Human Nutrition and Nutraceutical Chemistry, two years P.G.Course from the academic year 2012 – 2013➤ Plan to utilize the UGC CPE fund sanctioned for the year 2012 – 2013.
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Out come at the end of the Academic Year

- Conducted the meetings of Governing Body, Academic Council and Board of Studies for different subjects.
- Conducted the meeting of Finance Committee and sent budget estimates to the UGC for the year 2012 – 2013. Spent the expenditure advanced by the Management for implementing the Autonomous System.
- Conducted the Semester end examinations as per schedule and released the results within the stipulated time for Three years Degree and Two years P.G. Courses.
- The Curriculum and syllabus in all the subjects in UG and PG third year were reviewed and proper changes were implemented according to the needs of the day.
- As per the suggestions of the staff council, creative measures were initiated to improve efficiency in teaching learning Process.
- Reviewed the functions of student quality circles, implemented new methods and taken measures to strengthen further.
- Continued UGC Innovative Programme M.A. Corporate Telugu as Inter disciplinary course.
- Started New UGC Innovative Programme, M.Sc. Human Nutrition and Nutraceutical Chemistry, two years P.G. Course from the academic year 2012 – 2013.
- Students were encouraged and 35 value added programmes were prepared for the benefit of the students.
- SC & ST Remedial coaching classes were conducted. The academic performance of SC, ST students was

	<p>significantly enhanced.</p> <ul style="list-style-type: none"> ➤ Introduced number of topics of social concern in the curriculum to promote National integration, religious harmony and the spirit of secularism. ➤ Introduced number of ICT based courses to promote global competencies among students. ➤ Completed all the activities planned under UGC C.P.E. Programme for the year 2012 – 2013. Spent the total Non-Recurring amount and Recurring amount released under UGC C.P.E. Scheme and settled the account.
<p>Part B: 1. Activities reflecting the goals and objectives of the Institution</p>	<ul style="list-style-type: none"> ➤ To ensure gender equality the first generation from marginalized groups is encouraged to pursue higher education in the institute. ➤ Flexibility in curriculum and teaching learning process has been created to offer innovative and quality education in emerging fields ➤ Created a learner- friendly, eco- friendly academic environment by conducting various academic and extra curricular and co-curricular activities. ➤ Through group activities and N.S.S, society outreach programmes are conducted to foster holistic development of character by installing the spirit of social service and social justice. ➤ To promote personality development and inculcate habits of self reliance, value addition programmes are conducted. Guest lectures on moral values are organized.
<p>2. New academic programmes initiated</p>	<ul style="list-style-type: none"> ➤ M.Sc. Human Nutrition and Nutraceutical Chemistry Course has been permitted to start from the academic year 2012-2013.

<p>3. Innovations in curricular design and transaction</p>	<ul style="list-style-type: none"> ➤ The curriculum and syllabus in all the subjects in UG and PG were revised and new trends were introduced to couple the students in the latest advancements in their respective subjects. This has been achieved due to the Autonomous system introduced during the year. ➤ The courses designed under the curriculum have elective options related to ICT. ➤ Integrated Information and Communication Technology (ICT) in the curriculum for equipping the students to compete in the global employment markets. ➤ The College also offers need based job oriented courses, which helped student community to face the global competence.
<p>4. Inter-disciplinary programmes started</p>	<ul style="list-style-type: none"> ➤ Started three interdisciplinary short term programmes in Medical Lab Technology, Agro Processing, Aqua culture and Three Skill Oriented programmes in Fashion Technology, Midwife Nurse Training and Food Technology were also introduced. ➤ The college has right blend of the traditional courses along with modern courses. ➤ The Department of Telugu initiated to start an interdisciplinary course. The course was designed in such a way that it incorporated many subjects which includes value addition, personality development, Human resource management, Natural language processing Machine translation, Communicative skills and ICT along with core options. ➤ The Department of Chemistry initiated to start new UGC Innovative Programme i.e. M.Sc. Human Nutrition and Nutraceutical Chemistry, which has high job potentiality.

<p>5. Examination Reforms implemented</p>	<ul style="list-style-type: none"> ➤ Introduced Semester System in third year UG and PG courses from the academic year 2012-2013. Continuous Internal Assessment has been introduced. ➤ There is an examination committee in the college. The committee meets once in six months to plan the reforms to be under taken during the academic year. ➤ The committee made the provision of academic packages to all the students. ➤ Reviewed performance of students and decided to conduct additional classes. ➤ Provision of question banks in all subjects. ➤ Provision of reading and study materials for all CET examinations and competitive examinations.
<p>6. Number of candidates qualified? NET/SLET</p>	<p style="text-align: center;">Three</p>
<p>7. Initiative towards faculty development Programme</p>	<ul style="list-style-type: none"> ➤ The staff members are encouraged to prepare research articles and publish them in journals. They are also encouraged to attend National Seminars and workshops to enhance research culture. ➤ To enhance research culture new faculty members are encouraged to resister for M.Phil./Ph.D.

8. Total number of Seminars/ workshops conducted?	S.No	Theme of the Seminar	Financial Supporting Agency	Dates
	1	Sahithya Panchami (Literary Lecturer by eminent personalities)	Different social organizations of Gudur town	8-10-2012 to 12-10-2012
	2	Awareness Programme on Anti Ragging	D.R.W.College, Gudur	7.11.2012
	3	Awareness Programme on Women harassment	D.R.W.College, Gudur	31.12.2012
9. Research projects a) Project completed	Sl. No.	Name & Designation	Title of the Project	Amount allocated
	NIL			
10. Patents generated	NIL			

<p>11. New collaborative research programmes</p>	<ul style="list-style-type: none"> ➤ The Institution has academic contact, linkage, memorandum of understanding with seven organizations and industries. ➤ It is planned to undertake collaborative research activities with different Universities, Scientific Organizations and reputed National Institutions.
<p>12. Total research grants received from various agencies</p>	<p style="text-align: center;">Nil</p>
<p>13. Number of research scholars</p>	<p style="text-align: center;">Nil</p>
<p>14. Citation index of faculty members and impact factor</p>	<p>Citation index of all the staff members is computerized and is available to all the staff members. The exchange of information available on the computer has a profound impact on junior members and junior members have also started contributing articles to journals, periodicals and also attending national seminars and presenting papers.</p>
<p>15. Honours/ Awards to the faculty</p>	<p style="text-align: center;">NIL</p>

<p>16. Internal resources generated?</p>	<table border="1"> <thead> <tr> <th data-bbox="522 222 1000 289">Programmes</th> <th data-bbox="1000 222 1471 289">Amount generated</th> </tr> </thead> <tbody> <tr> <td data-bbox="522 289 1000 411">UG Programmes /self financing programmes</td> <td data-bbox="1000 289 1471 411">Rs.15,48,261</td> </tr> <tr> <td data-bbox="522 411 1000 533">PG programmes / self financing programmes</td> <td data-bbox="1000 411 1471 533">Rs.50,74,465</td> </tr> <tr> <td data-bbox="522 533 1000 621" style="text-align: center;">Total</td> <td data-bbox="1000 533 1471 621">Rs.66,22,726</td> </tr> </tbody> </table>	Programmes	Amount generated	UG Programmes /self financing programmes	Rs.15,48,261	PG programmes / self financing programmes	Rs.50,74,465	Total	Rs.66,22,726
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<p>17. Details of departments getting SAP,COSIST/ DST. FIST, etc. assistance/ Recognition</p>	<p>The Dept. of Telugu is getting UGC Assistance for Innovative Programme for five years. Non Recurring grant of Rs.26,25,000 for five years and recurring grant of Rs.3,20,000 per year has been released by UGC.</p> <p>The Dept.of Chemistry is getting UGC Assistance for Innovative Programme for five years. Non Recurring grant of Rs.37,80,000 for five years and recurring grant of Rs.3,80,000 per year has been released by UGC.</p>								
<p>18. Community services</p>	<p>The following community programmes were undertaken –</p> <ul style="list-style-type: none"> ➤ Mega Blood Donation camp was organised by the NSS Units on 8th October 2012. 150 members donated blood in this camp. ➤ On the occasion of World AIDS Day, on 1st December a meeting was conducted and undertook rally Programme. ➤ Special camp was conducted by the N.S.S.Units at Harijanawada and Girijanawada of Manubolu from 1st to 11th February 2013. 								

19. Number of teachers and officers newly recruited	Teaching : 6 Non-Teaching : 4																				
20. Teaching – Non-teaching staff ratio	1 : 1																				
21. Improvements in the library services	Enhanced Digital Library facility.																				
22. Number of new books/ journals subscribed and their value	<table border="0"> <thead> <tr> <th data-bbox="493 783 699 863">No. of new Books Added</th> <th data-bbox="748 783 837 863">Value Rs.</th> <th data-bbox="951 783 1179 863">No. of Journals Subscribed</th> <th data-bbox="1292 783 1382 863">Value Rs.</th> </tr> </thead> <tbody> <tr> <td data-bbox="516 919 594 951">1156</td> <td data-bbox="716 919 854 951">2,67,481</td> <td data-bbox="1024 919 1065 951">23</td> <td data-bbox="1276 919 1382 951">11,430</td> </tr> <tr> <td colspan="3" data-bbox="935 999 1333 1031">No. of e-journals –</td> <td data-bbox="1260 999 1333 1031">6078</td> </tr> <tr> <td colspan="3" data-bbox="935 1077 1325 1108">No. of e-Books -</td> <td data-bbox="1227 1077 1325 1108">80,000</td> </tr> <tr> <td colspan="4" data-bbox="521 1157 1341 1188">Amount spent for e-journals & e-Books – Rs.90,000/-</td> </tr> </tbody> </table>	No. of new Books Added	Value Rs.	No. of Journals Subscribed	Value Rs.	1156	2,67,481	23	11,430	No. of e-journals –			6078	No. of e-Books -			80,000	Amount spent for e-journals & e-Books – Rs.90,000/-			
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23. Number of courses for which student assessment of teachers is introduced and the action taken on student feedback	<ul style="list-style-type: none"> ➤ Students' feedback in the prescribed proforma is taken for all the courses. Findings are documented Open mechanism has been introduced to assess the teachers on the feedback obtained from the students. Follow up action has been taken by the Management and Head of the institution. Appropriate teaching learning strategies were introduced. 																				
24. Unit cost of education	<ul style="list-style-type: none"> ➤ Including salary component Rs.20,893/- ➤ Excluding salary component Rs. 9.885 /- 																				

<p>25.Computerization of administration and the process of admissions and examination results, issue of certificates</p>	<ul style="list-style-type: none"> ➤ Total Office Automation has been done. ➤ Purchased examination software for processing the results and issue of certificates ➤ EZ School software has been purchased. Training was given to Non – Teaching staff.
<p>26. Increase in the infrastructural facilities?</p>	<ul style="list-style-type: none"> ➤ Equipment purchased for Rs.10 lakhs ➤ Furniture purchased for Rs.4 lakhs
<p>27. Technology up gradation</p>	<ul style="list-style-type: none"> ➤ ICT learned facilities upgraded in all the departments. ➤ ICT facilities in all the seminar halls were upgraded
<p>28. Computer and internet access and training to teachers and students</p>	<ul style="list-style-type: none"> ➤ Computer and Internet access is made available to all the staff and students .Each and every department is provided with computer systems with internet access. The computer center is open from 8A.M.to 8P.M.on all working days. All the teaching and Non-Teaching staff are trained how to browse the internet by the faculty of M.C.A. Department.

29. Financial aid to students	Financial aid during 2011 - 2012			
	Details	Number of beneficiaries	Amount released	Amount spent
	SC Scholarships	311	19,74,240	19,74,240
	ST Scholarships	22	93,275	93,275
	BC Scholarships	213	16,25,990	16,25,990
	EBC	142	11,71,310	11,71,310
	Minority	19	92,250	92,250
	Total	785	49,57,065	49,57,065
	Name of the Charities	Amount per year	No. of Beneficiaries	
	Savera Charities, Chennai	20,000.00	5	
	Smaranananda Swamy, Ranchi	11,000.00	2	
	Palavelli Krishnamma	4,000.00	1	
	Nedurumalli Rajyalakshmi	4,000.00	1	
Alluri Audisesha Reddy charities	20,000.00	5		
College Welfare Committee	30,000.00	10		
College Co-operataive Credit Society	1,12,000.00	10		

<p>30. Activities and support from the Alumni Association</p>	<p>The Alumni Association of the college meets twice in a year to chalk out the plan of action. The following are the major activities taken up by the Association for the past four years.</p> <ul style="list-style-type: none"> ➤ Rs.5,000/- donated to Mid day meal to poor day scholar ➤ Rs.10,000/- given to purchase students fashion technology material ➤ Rs.16,000/- paid to fees to poor students ➤ Rs.7,000/- given to purchase greeting card material under self employment scheme ➤ On 20.12.2012 Literary competitions were conducted to Degree students ➤ Rs.2,000/- given to purchase sand to make pit for long jump ➤ On 1.2.2013 a seminar was conducted on “Save Girl Child”
<p>31. Activities and support from the Parent-Teacher Association</p>	<p>The Parents Association of the College meets twice in a year to discuss about the action plans and implementation. The following activities were taken up during the past three years. Voluntary contributions received by the association are utilized for conducting various activities.</p> <ul style="list-style-type: none"> ➤ Awarding three complete sets of books to first year B.Sc., B.A. & b.Com., students who are identified poor and meritorious

	<ul style="list-style-type: none"> ➤ Tuition fees was paid to the identified poor and meritorious students ➤ Uniform dress was donated to the poor and meritorious students ➤ Dr. K. Mehermani, Dr. G. Aruna Devi, Dr. D.L. Suhasini, Smt. K. Padmavathi and Smt. P.S. Rajyalakshmi Lecturers of our college as well as members of Parents Association, presented cash awards to meritorious students every year. 												
32. Health Services	A lady doctor monitors the health aspects of the girl students by visiting the institution for one hour every day. The local doctor extends their services on concession rates to the girl students whenever they need. Medical checkup is being done to all the students every year by the College												
33. Performance in sports activities	<table border="1"> <thead> <tr> <th>S.No</th> <th>Name Of The Students/ Class</th> <th>Event</th> <th>Participated/Level</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Lakshmi Tulasi. III B.Com P.Uma I B.Com Lalitha Kumari II MCS Roshna III MCS Vijaya li B.Com Joshna B.Com Sameena III.B.Com (C.A.) Sri Devi III B.Com</td> <td>Hand Ball</td> <td>University Winners</td> </tr> <tr> <td>2.</td> <td>Pravalika II.B.Com Sri Lakshmi I B.Com (C.A.) Keerthi Rani B.Com Sridevi I B.Com</td> <td>Ball Badminton</td> <td>University Runners</td> </tr> </tbody> </table>	S.No	Name Of The Students/ Class	Event	Participated/Level	1	Lakshmi Tulasi. III B.Com P.Uma I B.Com Lalitha Kumari II MCS Roshna III MCS Vijaya li B.Com Joshna B.Com Sameena III.B.Com (C.A.) Sri Devi III B.Com	Hand Ball	University Winners	2.	Pravalika II.B.Com Sri Lakshmi I B.Com (C.A.) Keerthi Rani B.Com Sridevi I B.Com	Ball Badminton	University Runners
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	<p>Pavani II B.Com Santhi I BA Rekha I BZC</p> <p>3. Lakshmi Tulasi III B.Com Basket Ball Inter University P.Uma I B.Com Selected</p> <p>4. Lalitha Kumari II MCS Table Tennis Inter University</p>									
34. Incentives to outstanding sports persons	Incentives by way of providing blazers on free of cost and reimbursement of T.A. and D.A. to the participants by college authorities is continuously followed every year to outstanding sports women., they are encouraged by paying college fee, cash awards & Gold medals.									
35. Student achievements and awards	<p>The college authorities also instituted the following awards for outstanding sports persons.</p> <table border="1"> <thead> <tr> <th>S.No</th> <th>Gold Medals</th> <th>Donor</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Gold Medal For Sports Championship in Degree college</td> <td>Alluru Audisesha Reddy Revolving Charities, Gudur</td> </tr> <tr> <td>2</td> <td>Gold Medal For Sports Championship in P.G</td> <td>Alluru Audisesha Reddy Revolving Charities, Gudur</td> </tr> </tbody> </table>	S.No	Gold Medals	Donor	1	Gold Medal For Sports Championship in Degree college	Alluru Audisesha Reddy Revolving Charities, Gudur	2	Gold Medal For Sports Championship in P.G	Alluru Audisesha Reddy Revolving Charities, Gudur
S.No	Gold Medals	Donor								
1	Gold Medal For Sports Championship in Degree college	Alluru Audisesha Reddy Revolving Charities, Gudur								
2	Gold Medal For Sports Championship in P.G	Alluru Audisesha Reddy Revolving Charities, Gudur								
36. Activities of the Guidance and Counseling unit	<ul style="list-style-type: none"> ➤ The Institution facilitates and support students for appearing and qualifying in various competitive Examinations. ➤ The faculty from Arts Departments extends free coaching to the students those who are appearing for Group II and IV Services, LIC Examinations and Bank Examinations 									

	<ul style="list-style-type: none"> ➤ On an average 10 to 20 students per year are being qualified in group examinations
<p>37. Placement services provided to students?</p>	<p>The following are the placement and counseling services available to the students</p> <ul style="list-style-type: none"> ➤ Career counseling and placement cell of the institution continuously guide the students on various opportunities available in different fields. ➤ Provide guidance on resume writing, interview skills and in areas like personality development. ➤ Conducting Orientation classes on placement opportunities. ➤ Arranging lectures by eminent personalities from industries on stress Management, emotional intelligence, leadership qualities and different types of skills. ➤ Students are encouraged to participate in off campus interviews conducted at various places.
<p>38. Development programme for non-teaching staff?</p>	<ul style="list-style-type: none"> ➤ Three members obtained Graduate Degrees during 2012-2013. ➤ Computer training is imparted by the Computer dept. to the non-teaching staff. ➤ All the non-teaching staff are encouraged to acquire additional qualifications.
<p>39. Best practices of the Institution</p>	<ul style="list-style-type: none"> ➤ Adopted the mechanism of internal quality checks ➤ Introduced number of career oriented short term courses with nominal fee of per month. Motivated the Alumni and Parents to support these courses ➤ Students are encouraged to take part time jobs outside college hours under the scheme “Earn while you learn”

	<ul style="list-style-type: none"> ➤ The STD booth, Zym , Study centre in the campus are being maintained by the students on part time payment by the College
40. Linkages developed with National/International / Academic/ Research bodies	<ul style="list-style-type: none"> ➤ MOU with Globareena Company, Hyderabad. ➤ MOU with Infodot Company, Bangalore. ➤ Registered as J.K.C. Centre. ➤ MOU with Atlas Systems, Bangalore.
41. Any other relevant information the institution wishes to add?	<ul style="list-style-type: none"> ➤ The only College in the entire three districts i.e. Nellore, Chittor and Kadapa in the S.V. University and V.S. University area has got the Autonomous status ➤ The College was identified as one of the 149 Colleges recognized by the UGC as 'College with Potential for Excellence.'
<p>Part C:</p> <p>Explain the plans of the institution for the next year?</p>	<ul style="list-style-type: none"> ➤ Strengthening of all supporting agencies to cater the needs of the students to the maximum extent possible. <p>Proposed to</p> <ul style="list-style-type: none"> ➤ To undertake more number of community oriented programmes and extension activities. ➤ Invite more consultancy ➤ Improve the intercom facility ➤ Conduct more number of National Seminars and workshops with the assistance of different organizations

	<ul style="list-style-type: none">➤ Have more number of memorandum of understandings and -collaborations with different organizations and IT companies ➤ To start more number of interdisciplinary courses ➤ We are completing second year of Autonomous status .Hence we are planning to organize Annual Convocation Function at our College. ➤ We are planning to start more number of job oriented courses.
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